

Best Practices: Publications and Communications

NFHS Summer Meeting

Seattle

Thursday, June 29, 2023



Minnesota State High School League











Introduction and Welcome

- Evolution of Publications and Communications
- Communications Team lens
- Striking a balance between traditional and technology
- Considering each audience and the information they want or need
- Audience/state association participation

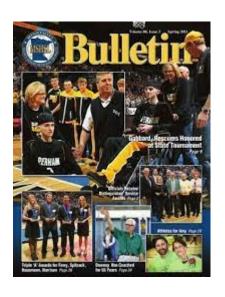


Intended Outcomes

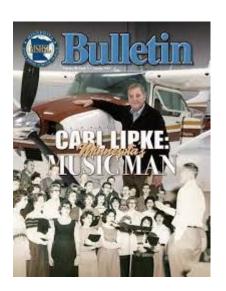
- Learn how Publications and Communications are used at the Minnesota State High School League
- Participate, share and learn with others in this session on additional Publications and Communications strategies
- Consider new and alternative ideas for Publications and Communications that can be implemented within your state organizations

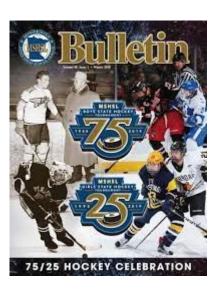


Publications through the years













Evolution of Publications









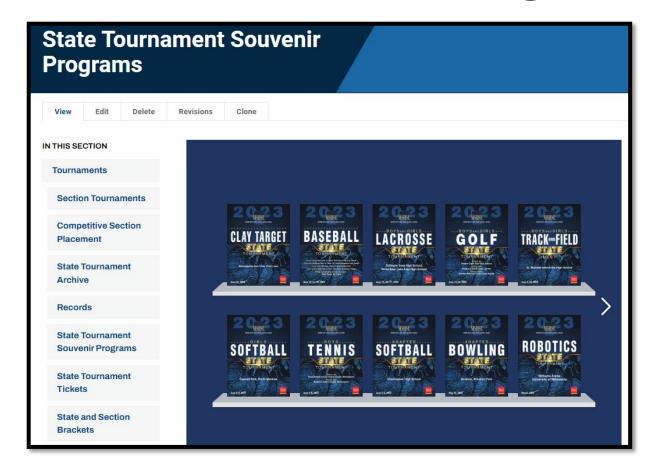
News Rewind





Online Souvenir Programs

www.mshsl.org/programs





Audience: Member Schools

- Considering here formal communication to schools.
- Communication to the public also applies to schools



Audience: Member Schools

Gathering topics and messages is a responsibility of all MSHSL Staff. (Shared document)

- LEAD Meetings
- Area Meetings

NFHS

Audience: Member Schools

- Weekly Updates to Activities Directors
- Monthly News messages to Superintendents
- Monthly inclusion in State Principals' Association Newsletter
- Up Next: Transition from Smore to internal email broadcast system

MSHSL UPDATES

lune 1, 2023



Transfer Portal

The Transfer Portal for 2022-2023 will close on Friday, June 2, 2023.

The Transfer Portal for 2023-2024 will open on Tuesday, August 1, 2023. At that point,
Activities Directors may enter information for transfer students for the 2023-2024 school year.

Repeat: Coming Fall 2023: Revamped Coaches Registration and New Roster for ADs

Based on user feedback, the processes for ADs assigning coaches to schools and coaching levels and of coaches registering for website dashboard accounts are being rebuilt. Updated guidance will roll out in the fall of 2023.

Below is some information to assist you in the next steps:

- · All current coach accounts will remain active.
- Coaches will retain their current affiliation to the school(s) at which they coach.
- Activities Directors (or their assistants) will need to reassign all coaches to teams for the 2023-2024 school year. As coaches change over the summer, there is no need to make those changes within your teams until the new Coach Roster tool is ready.
- Coaches that you are hiring now should wait to create a website dashboard until further information is shared on next steps.

Information, directions and next steps will be sent when the new processes are ready.





Audience: Member Schools

- Handbook (Bylaws and Policies)
- Annual Financial Report



State Associations and Member Schools

- How do you communicate with the Member Schools?
 - Additional strategies



Audience: Media

- Seasonal Forums
- Media Policy Manual
- Guidance Documents for each tournament
- Onsite tournament assistance



- Coming soon:
 - Video Tutorials



State Associations and Media

- How do you communicate with the Media?
 - Additional strategies



Social Media

- Inform and celebrate
- Each social media platform reaches different audiences
- Analytics help to drive use
- Dedicated time and planning
 - Content calendar
- Branding and messages
 - Providing a unified message





State Associations and Social Media

- How do you use social media?
 - Additional strategies



Audience: General Public

- Commitment to creating a News Bureau on the website
- Email blasts with News Alerts, Board of Directors News and State Tournament Information

- Next step:
 - Ability for public to sign up and receive news pushed to them



State Associations and the Public

- How do you communicate with the General Public?
 - Additional strategies?



Tournament Audience: Participating Schools

- Website build includes additional places to add information specific to those participating in section and state tournaments
- Email communication
- Zoom meetings with qualifying teams



Tournament Audience: Spectators

- Creation of Tournament Guides
- Intentional, consistent information on website:
 - Ticketing information, tournament apparel links, etc.
- Website News Stories
- Social Media



State Associations and Tournaments

- How do you communicate with those involved with tournaments—participants and spectators?
- Additional strategies to share?



That's a Wrap

- Publications and Communications will continue to evolve
- Embracing change while considering traditions
- What are you taking away from today?