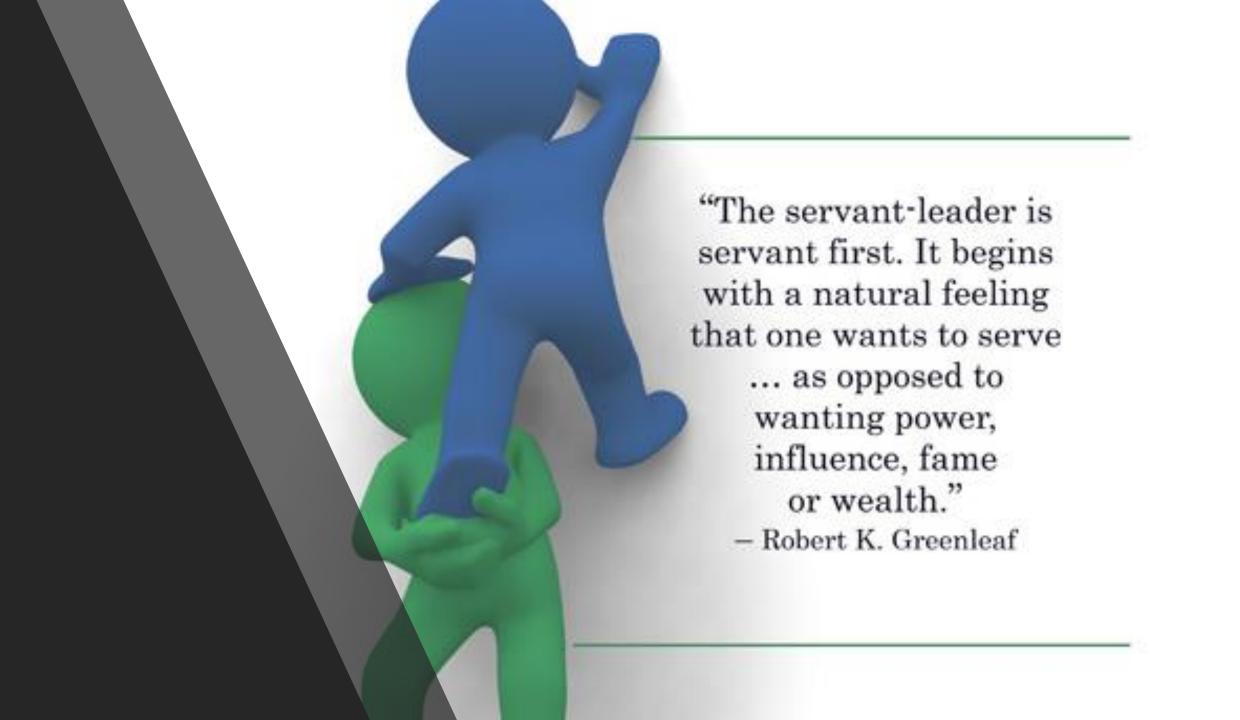
LIFE BALANCE for the SERVANT LEADER ATHLETIC ADMINISTRATOR

Ron Lanham, CMAA- Beaufort, South Carolina
Tony Diaz, CMAA- Concordia University Irvine, CA

DUTIES OF THE ATHLETIC ADMINISTRATOR:

- HIRING/FIRING AND EVALUATION OF COACHES
- SCHEDULING CONTESTS
- BUDGET PREPARATION
- PUBLIC RELATIONS AND PROMOTION OF ATHLETICS
- COMPLIANCE WITH STATE RULES AND ELIGIBILITY OF ATHLETES
- FACILITY SCHEDULING, MANAGEMENT AND MAINTENANCE
- COACHES EDUCATION AND COACHES MEETINGS
- OVERSEEING MIDDLE SCHOOL ATHLETIC PROGRAMS
- ADMINISTRATIVE MEETINGS WITH PRINCIPAL AND ADMINISTRATIVE STAFF
- TRANSPORTATION SCHEDULES
- PARENT MEETINGS AND AWARDS NIGHTS
- FUNDRAISING AND BOOSTER CLUB



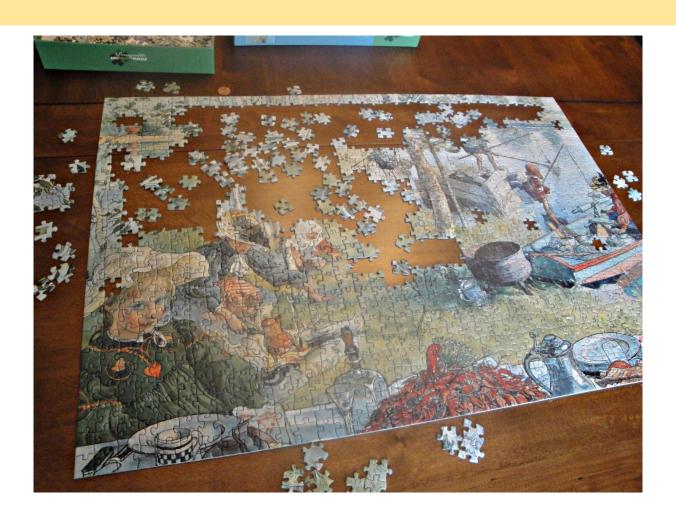
Qualities of the Servant Leader AD

- GREAT COMMUNICATORS WRITTEN AND ORALLY
- EMPATHIC LEADERS "GIVE TILL IT HURTS"
- RELATIONSHIP BUILDERS
- ORGANIZED ATTENTION TO DETAILS
- HIGHLY VISIBLE AND ACCESSIBLE
- DON'T TAKE THINGS PERSONALLY
- BE HONEST AND VULNERABLE
- PROMOTE THE WHOLE PROGRAM AND NOT JUST A FEW SPORTS OR THE SUCCESSFUL ONES
- DON'T BE AFRAID TO DELEGATE AND ASK FOR HELP WHEN IT'S NEEDED

THE BALANCE

- Home-
- Profession-
- Self-

Putting The Pieces Together



The AD as Servant Leader

Serves Others

- Coaches
- Athletes and Parents
- School and District
- Administration
- Community and Local Organizations/Charities

Strives to be a Successful Leader

- Reads professional publications and books
- Attends conferences
- Attends classes and gets additional certifications
- Lifelong learner and mentor

The Focus

Success- What we take

Significance- What we give

Obstacles

Too Busy

Comfort Zone

Feelings of Helplessness

Step 1- Personal Inventory/Leadership

What Are We Pursuing

How Are we Pursuing That

Priorities

Step 2- Home Inventory/ Leadership

What Are the Priorities

How Are you Dealing with Them

Delegate

Step 3- Professional Inventory/ Leadership

What Are the Goals

How Are you Prioritizing Them

Delegate

LEGACY- The Dash

There'll be two dates on your tombstone And all your friends will read 'em But all that's gonna matter is that little dash between 'em.

QUOTEHD.COM

Kevin Welch

Final Thoughts

- Never strive to be anything but yourself
- Be passionate
- Be thankful
- Give in order to get
- What you leave behind is far more important than what you acquire
- Keep expectations high
- In order to be more we must become more
- Be prepared to be unpopular
- Commit to making a positive difference in the lives of thousands

Finishing the Puzzle

Let us commit ourselves to avoid the pitfalls that comes from following the world's perspective of success and not pass up the opportunities to do more.

